

# CAPITAL IMPROVEMENT PLAN COMMITTEE

## Public Meeting Minutes

### October 9<sup>th</sup>, 2014

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A business meeting of the New Durham CIP Advisory Committee was called to order at 6:35 PM in the Town Hall located off Main Street.

**Present:**

George Sherback, Member At-Large & Commissioner of CCVD  
Tony Bonanno, Appointed Budget Committee Member Representative  
Kristyn Bernier, member At-Large  
David Bickford, Selectmen's Representative  
Dot Veisel, Appointed Planning Board Representative

**Also Present:**

Jeremy Bourgeois, Town Administrator  
Michael Clarke, Road Agent  
Jennifer Nadeau, Office Manager  
Rudy Rosiello, Resident  
Scott Drummey, Resident

The committee reviewed and discussed the September 10, 2014 draft minutes. One edit was made.

**Motion by Dot Veisel, seconded by Tony Bonanno to approve the September 10, 2014 minutes as amended. Motion passed unanimously.**

Chair Bonanno stated his questions were answered by Road Agent Clarke's data response. He reviewed last year's CIP recommendations regarding the Highway Department.

**Motion by Tony Bonanno to leave the Highway truck recommendations the same as last year given that there was no new data to change his mind, seconded by David Bickford.**

Office Manager Jennifer Nadeau stated the 2004 was not replaced because the vehicle is not used often. The Highway Department is requesting replacement of the 2006 F-550 due to various issues and on the recommendation of the Equipment Mechanic. The committee reviewed the other equipment to be replaced in the coming years. Road Agent

Clarke stated the 2004 is used more often in the winter for plowing. He said the truck isn't being used as much in the summer months due to fewer personnel.

Other Towns were discussed in regards to contracting out plowing. It was stated Gilmanton provides wings, plows, edges, and sand for trucks and pays on a per hour basis for plowing services. Road Agent Clarke provided some background information. Resident Scott Drummey asked some questions regarding contracting out. George Sherback stated that the CIP committee should decide on funding recommendations, not policy since that is up to the Board of Selectmen. David Bickford asked about lease to purchase options instead of taking out bonds on new vehicles. Kristyn Bernier asked Road Agent Clarke about staffing at the Highway Department and its relation to the replacement of trucks.

**Motion by Dot Veisel to amend the motion to not fund the 2004 International Truck for the year 2015 in the amount of \$11,500, second by Kristyn Bernier. Motion passed unanimously.**

It was decided to move the 2006 truck to a ten year rotation instead of twelve years. Road Agent Clarke stated he would like to change from diesel engines to gasoline since it is cheaper to buy and fix. Road Agent Clarke stated he believes more Highway Departments will be moving to lease to purchase in the future.

The gravel fund was discussed. Road Agent Clarke stated the Town should petition the court to clean the pit out of materials in 2016. He said there is about 15-18 years' worth of gravel and about 20,000 tons left to be mined. He said this account can be zero funded once again.

Office Manager Jennifer Nadeau and Road Agent Clarke left the meeting at 7:50 P.M.

**Motion by David Bickford to fund the Highway Trucks at \$62,000, seconded by Tony Bonanno. Motion passed unanimously.**

The committee reviewed the draft CIP document to date.

**Motion by David Bickford to fund the Highway Equipment at \$29,555, seconded by Tony Bonanno. Motion passed unanimously.**

**Motion by George Sherback to zero fund the Solid Waste Facilities fund, seconded by Kristyn Bernier. Motion passed 4-1, with Dot Veisel opposed. Dot Veisel stated she believes the Town has a moral obligation to prevent stormwater runoff.**

The committee set their next meeting for November 5<sup>th</sup> at 6:30 P.M. The final document will be reviewed and approved at this meeting.

**Motion by Dot Veisel, seconded by Tony Bonanno to adjourn. Motion passed unanimously.**

**Meeting adjourned at 8:20 P.M.**

**SCHEDULE FOR FUTURE MEETINGS:**

**Wednesday, November 5<sup>th</sup>, 2014 at 6:30 P.M.**

Respectfully submitted,  
Jeremy Bourgeois, Town Administrator